

# VERIFICATION OF COMPETENCY FOR A BACKHOE

Some example text and answers are in **red** below. Just delete and uncheck the answer boxes before using.

Company:		Date:	
Assessor's Name:		Nominee's Name:	
Item of Plant:		Model:	

The purpose of this verification of competency is to allow the nominee to demonstrate their understanding and ability to safely operate a backhoe.

This verification of competency consists of two parts. One theoretical assessment and one practical assessment.



# SAMPLE

**ORDER NOW AND GET FULL ACCESS**

<input checked="" type="checkbox"/>	Hydraulic hammer.
<b>Question 3.</b>	
<b>You are required to operate the backhoe in proximity to electrical powerlines, you should first?</b>	
<input type="checkbox"/>	Check for insulation.
<input type="checkbox"/>	Check with someone who has an electrical license.
<input type="checkbox"/>	Ask someone else how they would do the job, to verify your approach to the job.
<input checked="" type="checkbox"/>	Verify all legal requirements, risk management principles, exclusion requirements and seek approval of the electrical supply authority, if necessary.



# SAMPLE

**ORDER NOW AND GET FULL ACCESS**

1. Auger.
2. Broom.
3. Bucket.
4. Hammer.
5. Forks.

**Question 11.**

**Which is more cohesive and harder to excavate, push and spread?**

Topsoil

Clay



# SAMPLE

**ORDER NOW AND GET FULL ACCESS**

Name an area where you would not push a backhoe?

*On curb or other surface or driveway.*

Question 12

Why should the top be removed from the spillover of a backhoe when not in use?

*To prevent accumulation on of the backhoe.*

Question 13

Management of Excavated Material that is classified as a High Risk Construction Waste under the Work Health and Safety Regulation does the most appropriate a backhoe as a construction site a High Risk Construction Waste and if so, is a safe work method statement needed?

*Yes, and a safe work method statement must be available to the work activity.*

Question 14

You have just completed a job shift on the backhoe and found that it has not been serviced on the due date, what would you do?

*Tag the backhoe as 'out of service' and advise the responsible person to arrange a service on the backhoe.*

Question 15

Failure to follow the safety rules and procedures in the backhoe's operator's manual could lead to serious injury and/or damage to the backhoe?

True

False

SECTION TWO – PRACTICAL ASSESSMENT (Assessor to Complete)		Competent?		
1.	The nominee knows how to conduct a thorough pre-start on the backhoe and how to report any defects?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
2.	The nominee is aware of the maintenance and servicing schedule of the backhoe?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
3.	The nominee understands what the levers, quick-hitch, switches, buttons and functions control?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
4.	The nominee is competent with the operation of the attachments.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
5.	Does the nominee know the importance of safe work method statements and safe work procedures?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
6.	The nominee is aware of the limitations of the backhoe and exclusion zones with energy sources?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
7.	The nominee has knowledge and understanding of the backhoe and the attachments and the correct use of the backhoe and attachments?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
8.	The nominee can operate the backhoe in a smooth continuous manner?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
9.	The nominee will park the backhoe at a safe location at the end of the working day?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A



**SAMPLE**  
**ORDER NOW AND GET FULL ACCESS**

**Assessor's Observations**

1. *[Faded text]* *[Faded text]* *[Faded text]*

2. *[Faded text]* *[Faded text]* *[Faded text]*

**Assessor's Observations and Sign-off**

1. *[Faded text]* *[Faded text]* *[Faded text]*

2. *[Faded text]* *[Faded text]* *[Faded text]*

**Assessor's Signature** **Date**



# SAMPLE

**ORDER NOW AND GET FULL ACCESS**