SAFETY PROCEDURE

HEALTH AND SAFETY MANAGEMENT PROCEDURE FOR MANAGEMENT REVIEWS

Insert Your Company Logo

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1. APPROVAL

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This procedure is reviewed to ensure its continuing relevance to the standard and the stand

Amendm	Amendment Record			
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It is the responsibility of the individual to ensure that any hardcopy is the current revision.

A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy'.

Document Title:	Management Reviews			Rev:	1.0
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2. PURPOSE

The purpose of this procedure is to define Insert Your Company process for undertaking management reviews in order to assess the effectiveness of the health and safety management system and its compliance to AS/NZS ISO 45001, Occupational Health and Safety Management Systems - Requirements with Guidance for Use.

3. SCOPE

This procedure applies to the methods of reviewing he health as management system to ensure that it is up to date, could and flection methods and reviews enable the health and safety managent suitability and effectiveness in satisfying the real solutional Health and Safety Managem Systems - Leaf With Guidance for Use.

and Insert Your Company policies and on ives 'strate ctives and direction' management review is carried out any at a second control of the co

4. TERMS AND DEFINITIONS

Term	Defin
Continual Improvement	Recurrir ctivity O ce performance.
Corrective Action	on to and control the cause of an identified to the health and safety management
Non-Confor Report (NC	A read ocuments the details of a non-conformance identification an audit or other process review.
bjec'	result to be achieved. Objectives must be SMART – ific, Measurable, Achievable, Realistic and Timely.
R	ocument(s) stating results achieved or providing evidence of activities performed.

5. ROLES AND RESPONSIBILITIES

Managers are responsible for:

- Preparing the management review agenda and ensuring that minutes are recorded.
- Ensuring that management reviews are conducted at planned intervals.
- Determining the review schedule and agenda, in coordination with participating attendees.

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