

SAFETY PROCEDURE

HEALTH AND SAFETY MANAGEMENT PROCEDURE FOR WORKING AT HEIGHT

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2. PURPOSE

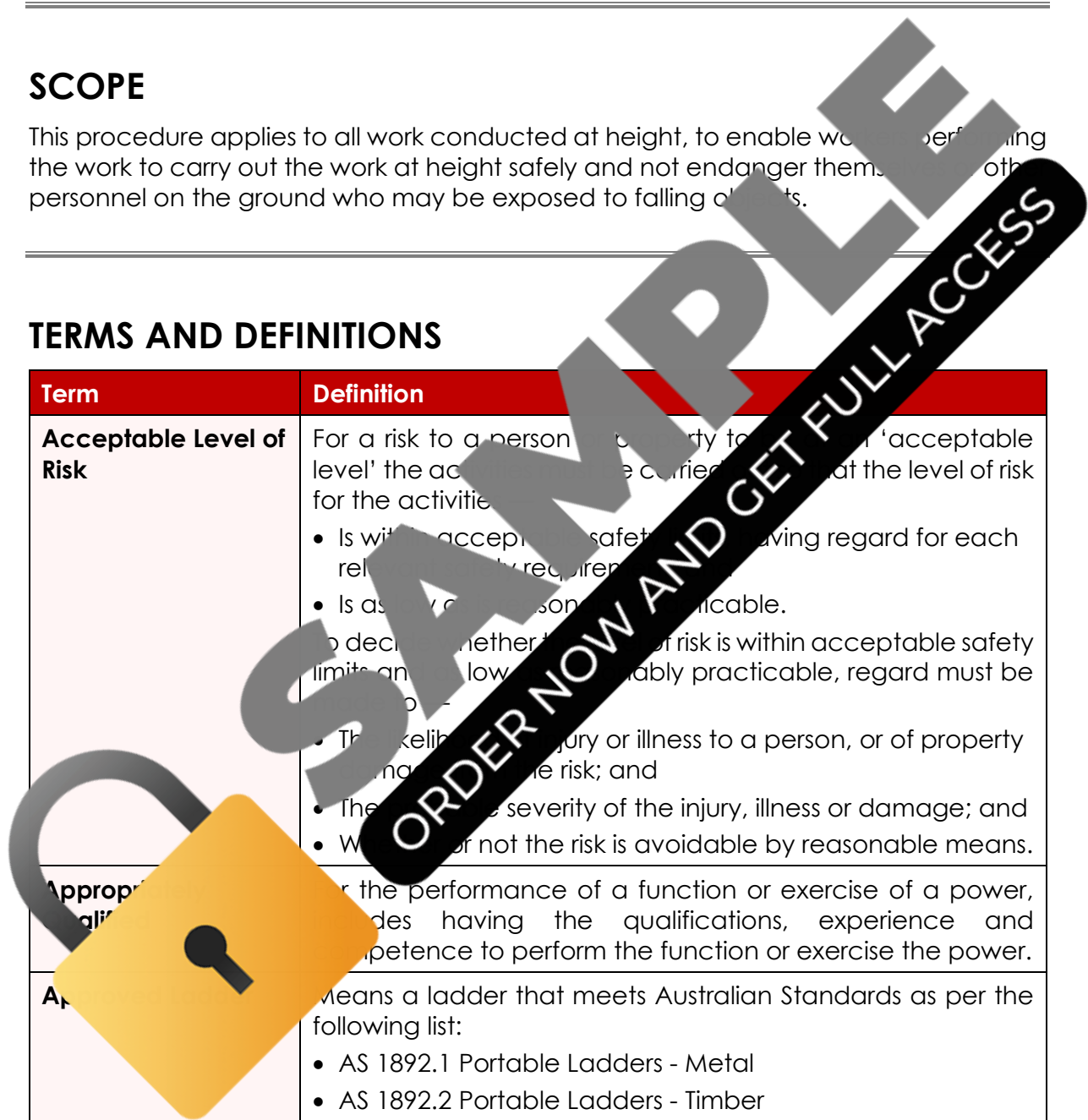
The purpose of this procedure is to provide guidance so that workers are not placed at risk when working at heights where there is a risk of a fall by a worker from one level to another that is reasonably likely to cause injury. This includes working with plant, ladders, scaffolding and other activities that include a risk of falling.

3. SCOPE

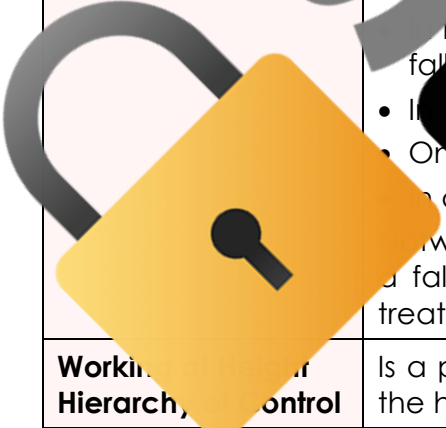
This procedure applies to all work conducted at height, to enable workers performing the work to carry out the work at height safely and not endanger themselves or other personnel on the ground who may be exposed to falling objects.

4. TERMS AND DEFINITIONS

Term	Definition
Acceptable Level of Risk	<p>For a risk to a person or property to be at an 'acceptable level' the activity must be carried out at the level of risk for the activities.</p> <ul style="list-style-type: none"> Is with acceptable safety having regard for each relevant safety requirement. Is as low as reasonably practicable. <p>To decide whether the level of risk is within acceptable safety limits and as low as reasonably practicable, regard must be given to:</p> <ul style="list-style-type: none"> The likelihood of injury or illness to a person, or of property damage, from the risk; and The potential severity of the injury, illness or damage; and Whether or not the risk is avoidable by reasonable means.
Appropriate Qualification	<p>For the performance of a function or exercise of a power, a person must have the qualifications, experience and competence to perform the function or exercise the power.</p>
Approved Ladder	<p>Means a ladder that meets Australian Standards as per the following list:</p> <ul style="list-style-type: none"> AS 1892.1 Portable Ladders - Metal AS 1892.2 Portable Ladders - Timber AS 1892.3 Portable Ladders - Reinforced Plastic AS 1892.5 Portable Ladders - Selection, Safe Use and Care
Competent	<p>Is a combination of attributes, including skills, training and experience, relevant to a work task or function that enables</p>



Term	Definition
	a person to undertake that work task safely or discharge that function in accordance with company expectations.
Permitted Work	In relation to work involving a ladder, means work in which: <ul style="list-style-type: none"> • The weight, size or shape of any equipment or material the person using the ladder is carrying is not likely to restrict the person's movement while the person is climbing or descending the ladder or cause the person to lose balance on the ladder while carrying out work. • The person's trunk is approximately centred over the centre of the space between the sides of the ladder from when the person is fully on the ladder to when the person is leaving the ladder. • Any equipment being used by the person is not operated using one hand and is not a component (such as a pole strap) designed to support the person's body is being worn or used.
Risk	The likelihood of a negative event occurring.
Risk Assessment	The overall process of identification, analysis and risk evaluation.
Suspension Trauma	Is a condition caused by a person remaining in a substantially upright position for an extended period of time, leading to blood pooling in the legs.
Working at Height	Means work where there is a risk to a worker's health and safety associated with moving from one level to another that is reasonably likely to result in injury to the person or any other person if a fall occurs. <p>It includes work from any of the following workplaces from which a person could fall:</p> <ul style="list-style-type: none"> • From an opening through which a person could fall. • From the edge of a surface through which a person could fall. • From any other place from which a person could fall. <p>Notwithstanding the above, any task that involves the risk of a fall equal to, or greater than two (2) metres should be treated as working at height irrespective of circumstances.</p>
Working at Height Hierarchy of Control	Is a process to help people choose a control that provides the highest level of safety possible in the circumstances.



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5. ROLES AND RESPONSIBILITIES

Managers are responsible for:

- Ensuring that this procedure is implemented and monitored.