SAFETY PROCEDURE

HEALTH AND SAFETY MANAGEMENT PROCEDURE FOR CONTRACTOR RISK MANAGEMENT

Insert Your Company Logo

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1. APPROVAL

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OR

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It is the responsibility of the individual to ensure that any hardcopy is the current revision.

A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy'.

Document Title:	Contractor Risk Management			Rev:	1.0
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2. PURPOSE

The purpose of this procedure is to describe the requirements and processes associated with contractor management, to ensure risks associated with contracted activities are identified and effectively managed, and to ensure contractors are assessed and selected to perform work based on their capabilities and competencies, in accordance with legislative obligations.

3. SCOPE

This procedure applies to all Insert Your Company work an nd acti contractors and sub-contractors engaged for work, who si under a 'contract for service' arrangement.

to provid This procedure is not intended to apply to individua ıga services in an office environment, or to control conting rs (for OCETEU example, labour hire and casual workers) onship is covered under other approved procedures

TERMS AND DEFINITIONS 4.

Term	Defin		
Contractor	hall more vent which the order or contract has been oil of fort mance of the works, plus all levels consultants as engaged by the conjunction with the contract order.		
Service	National engagement involves a profession or trade. Connector provides plant, equipment and material to engage another person to endertake the work but must ensure that they are appropriately trained and instructed on workplace tasks. Company may not have direct control/supervision of the		
	persons performing the work.		
Process	A set of interrelated or interacting activities which uses inputs to deliver outputs.		
Risk	The likelihood of a negative effect.		
Risk Assessment	The overall process of risk identification, risk analysis and risk evaluation.		
Risk Based Thinking	Planning Insert Your Company objectives and actions with consideration to the known risks and their potential effects.		

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