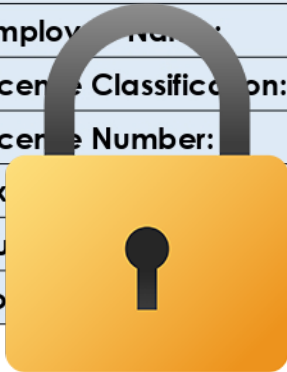


LETTER OF APPOINTMENT FOR A CRANE OPERATOR

POSITION DETAILS

Position Title:	
Employer Name:	
License Classification:	
License Number:	
Expiry Date:	
Bu	
Lo	



SAMPLE

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POSITION REQUIREMENTS

Qualifications:	<ul style="list-style-type: none"> • License in the applicable assigned crane. • General construction induction card.
Work Experience and Years of Experience:	<ul style="list-style-type: none"> • Minimum 3 years of previous experience in a similar crane. • Demonstrated competency in the safe operation of a crane.
Skills, Knowledge and Abilities	<ul style="list-style-type: none"> • Awareness of safety and risks with crane operations. • An understanding of applicable legislative obligations. • A high level of attention to detail. • Good decision-making skills. • Relationship building, influencing and negotiation skills relevant to tasks. • Team-player capabilities.

POSITION'S MAJOR RESPONSIBILITIES

- Responsible for the development and implementation of all safety.
- Full compliance with safety requirements and obligations during crane operations activities.
- Ensure full compliance with requirements of the code.
- Reporting of safety issues that have been identified.

WORK REQUIREMENTS

- Manager
- Project Manager
- Supervisor
- Crane Crew

MAJOR SAFETY AND COMPLIANCE OF THE POSITION

- Responsible for safety training and development within the crane crew with focus.
- Be accountable for the safe operation of the allocated crane.

	<div>SAMPLE</div> <div>SUBSCRIBE NOW AND GET FULL ACCESS</div> <ul style="list-style-type: none"> • Only operate cranes that you have been assessed as competent and authorized by management to operate. • Complete all crane operational activities in accordance with legislation, the manufacturer's Instructions and in accordance with your qualifications. • Conduct a daily documented pre-start inspection of your assigned crane and report any defects that are identified. • Review all risk assessments and safe work procedures to ensure you understand risks and hazards associated with crane work. • Use appropriate measures to ensure both safety measures and personnel are given the opportunity to be involved in the process when the crane is being moved by a competent spotter – where necessary to enable safe work. • Ensure compliance with the documented lift studies where required. • Not undertake a reconfiguration of a crane without the approval from management. • Ensure that not comfortable with any part of a lift or crane movement to STOP immediately until the issue is resolved. • Comply with all safety communication protocols.
Environmental:	<ul style="list-style-type: none"> • Comply with all environmental requirements within environmental management plans, as advised.
Quality:	<ul style="list-style-type: none"> • Comply with all quality requirements of operational activities. • Perform responsibilities assigned to this role, as outlined in project quality plans and lift studies. • Ensure that all requirements pertaining to the position comply with the quality system, policies and procedures. • Report quality issues to relevant team members and management.

DECLARATION OF COMPETENCE AND ACCEPTANCE Please indicate your agreement / I agree / agree with the content.	YES/NO
I confirm that I have received adequate training in the assigned responsibilities and duties that are required of me.	
I confirm that I have read and understood the assigned duties and responsibilities as outlined in the letter of appointment.	
I confirm that I accept the legal implications of legislation, regulations and standards and confirm my intention to comply with all the relevant requirements.	

SIGNATURES	
Manager's Name	Date
Signature	
Operator's Name	Date
Signature	