

# **AS/NZS ISO 45001 Training Presentation**



# INTRODUCTION TO AS/NZS ISO 45001

Occupational health and safety is always a key aspect for any good business. The 'AS/NZS ISO 45001 Occupational Health and Safety Management Systems Standard' provides a robust set of requirements specifically designed for improving workplaces. Having an AS/NZS ISO 45001 Safety Management System will help us protect our most important asset – **OUR PEOPLE.**



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# PRESENTATION OVERVIEW

- WHAT IS THE ISO 45001 STANDARD?
- WHAT IS AN OHS MANAGEMENT SYSTEM?
- THE ISO 45001 PLAN, DO, CHECK, ACT APPROACH
- CONTEXT OF THE ORGANIZATION
- LEADERSHIP AND WORKER PARTICIPATION
- PLANNING
- SUPPORT
- OPERATIONS
- PERFORMANCE EVALUATION
- IMPROVEMENT
- THE KEYS TO SUCCESS
- BENEFITS
- ISO 45001 CHALLENGES
- YOUR ROLE WITH ISO 45001
- IN CONCLUSION
- QUESTIONS

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This presentation will help you better understand the core AS/NZS ISO 45001 processes, so that we 'THE TEAM' can achieve our intended outcomes.



# WHAT IS THE AS/NZS ISO 45001 STANDARD?

- ISO 45001 is the International Standard for Occupational Health and Safety Management System.
- ISO 45001 has been developed by the International Organization of Standardization (ISO) and is an international standard for occupational health and safety management systems.
- ISO 45001 is recognized and implemented Worldwide.
- The purpose of ISO 45001 is to improve worker safety, reduce risks and improve OH&S performance and create better working conditions.



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# WHAT IS AN OH&S MANAGEMENT SYSTEM?

- An OH&S Management System is a coordinated and systematic approach to managing health and safety risks.
- An OH&S Management System is the framework in which the business manages the health and safety of workers.
- An OH&S Management System characterizes a set of policies, measures, procedures, plans and practices for managing health and safety and enables a business to meet its obligations.



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# THE ISO 45001 PLAN, DO, CHECK, ACT APPROACH

The Plan, Do, Check, Act approach is the ISO 45001 system that is used to ensure that all actions are planned and checked before the action takes place.

## PLAN

Determine and assess the health and safety risks, hazards and safety opportunities and consider risk and opportunities to establish health and safety objectives and processes needed to deliver results.

## DO

Implement the processes required to convert the inputs into the outputs, as planned.

## CHECK

Monitor and measure performance and processes regarding the health and safety objectives and report the results.

## ACT

Take actions to continually improve the health and safety performance to achieve the intended outcomes.



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# CONTEXT OF THE ORGANIZATION

For AS/NZS ISO 45001, we need to determine the external and internal issues that are relevant and affect our ability to achieve the intended outcomes of our AS/NZS ISO 45001 OH&S Management System. This may include further defining and managing the risks and opportunities of the below (internal and external) context factors.

## Internal



- Roles and responsibilities
- Worker
- Working conditions
- Market
- Physical
- Performance
- Values
- Innovation and knowledge
- Wastes and energy use

## External

- and competition
- regulatory and statutory
- Technological
- Cultural and social
- General public
- Suppliers
- Political influence
- Contractors

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CONTEXT OF THE ORGANIZATION

# LEADERSHIP AND WORKER PARTICIPATION

Leadership and worker participation are critical for the success of an AS/NZS ISO 45001 OH&S Management System and for successful achievement of the intended outcomes. Good leadership and involvement are essential for establishing processes that are central to achieving our health and safety objectives and policy goals.



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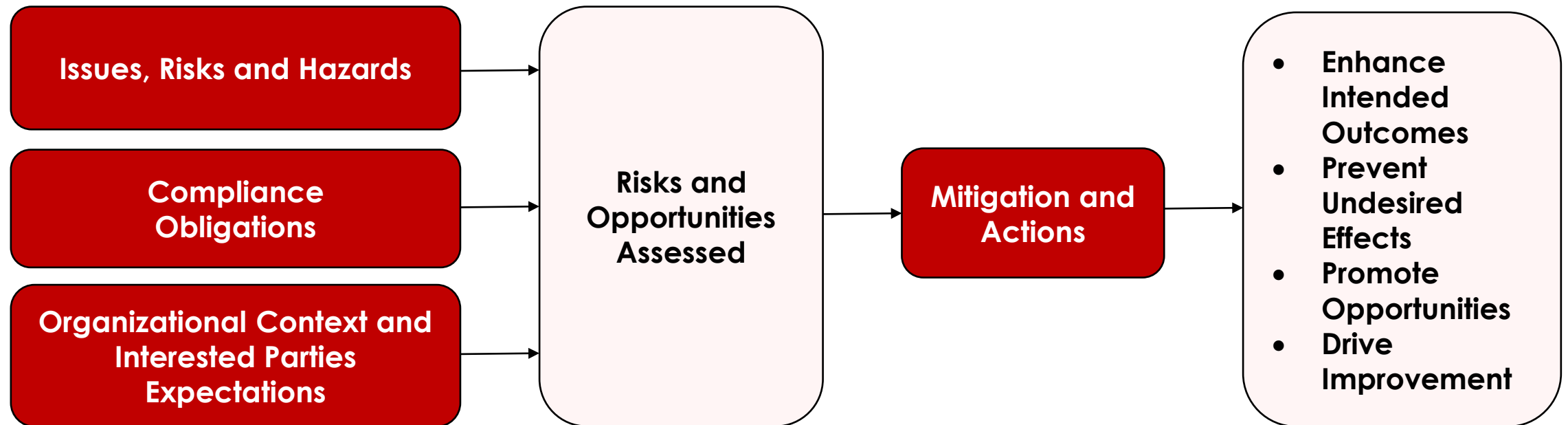




# PLANNING

Planning for AS/NZS ISO 45001 is an ongoing process, and this planning needs to anticipate changing circumstances when determining risks and opportunities.

**A Process to Address Risks and Opportunities**



## SUPPORT

An AS/NZS ISO 45001 Safety Management System needs to have resources and competencies allocated to achieve the desired outcomes:

Resources for AS/NZS ISO 45001 management competence requirements for AS/NZS ISO 45001 include:

- Human resources.
- Specialized knowledge.
- Infrastructure.
- Technical resources.
- Tools, equipment.
- Financial.
- Defined responsibilities for positions that affect the safety aspects of products, services and system conformity.

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## OPERATIONS

Operational planning and the control of processes is needed to implement and benefit from AS/NZS 45001. Activities and resources to deliver these benefits may include:

- The use of procedures, systems and the competence of workers
- Establishing preventive and predictive maintenance and inspection programs
- The identification of legal requirements and compliance obligations, etc.



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# PERFORMANCE EVALUATION

Contextual methods should be applied for determining which aspects of an AS/NZS ISO 45001 Safety Management System are to be monitored, measured, analyzed and evaluated.

This also forms part of the AS/NZS ISO 45001 context improvement process.



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## Audit Checklist

-  Audit Satisfactory
-  Observation Made
-  Non-Conformance





# IMPROVEMENTS

AS/NZS ISO 45001 improvements can be gained by reviewing the results of OH&S performance and this may include:

- Risk and opportunity evaluations.
- Assessment of the changing risks and exposure of interested parties.
- The effectiveness of the OH&S Management System.
- Reducing and eliminating adverse impacts.
- Increasing efficiency and opportunities.
- The level of customer satisfaction.
- Internal and external audit results.



## KEY ELEMENTS TO SUCCESS

There are some key elements that need to be considered to ensure the successful development and implementation of an AS/NZS ISO 45001 OH&S Management System inclusive of:

- Determining resource gaps.
- Ensuring the support and commitment of management and employees.
- Maintaining a focus on the fundamental elements of the system as the OHS policy, risk management and legal requirements.
- Ensuring everyone understands what is being done, why it's being done and how it should be done.
- Regular communication and feedback on progress.
- Progressing gradually and efficiently through the AS/NZS ISO 45001 Standard criteria.



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# THE BENEFITS OF AS/NZS ISO 45001

Some of the main benefits of having an AS/NZS ISO 45001 Safety Management System include:

- A healthier and safer workplace (reducing non-fatal injuries).
- Enhanced knowledge of business risks and opportunities.
- Additional business expansion possibilities.
- An improved company image and reputation.
- Improved cost control and financial benefits.
- Evidence-based decision making.
- Establishment of a culture of continual improvement.
- Improved communication and consultation processes with employees.



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# AS/NZS ISO 45001 CHALLENGES

There can also be challenges with the development and implementation of AS/NZS ISO 45001 Safety Management System inclusive of:

- Obtaining the awareness of AS/NZS ISO 45001 across the entire organization.
- Having the resources and dedication needed for AS/NZS ISO 45001.
- Interpreting the requirements of AS/NZS ISO 45001.
- Developing procedures to be documented.
- Promoting continual improvement of the AS/NZS ISO 45001 OH&S Management System.

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# YOUR ROLE WITH AS/NZS ISO 45001

There are several things that you can do to make the AS/NZS ISO 45001 OH&S Management System work:

- Know and understand the OH&S policy and objectives of AS/NZS ISO 45001 OH&S objectives.
- Understand how you can contribute to the development and implementation of AS/NZS ISO 45001.
- Know the risks and hazards that are relevant to your work and how they are controlled.
- Communicate your role in the AS/NZS ISO 45001 journey where you can.
- Communicate OH&S risks relevant to your work.
- Be concerned for others and assist wherever possible to create a better and safer working environment.



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# IN CONCLUSION

With everyone working together and all of our energy going in the same direction we can successfully implement an AS/NZS 45001 OH&S Management System that improves your company, opens up opportunities and makes your workplace healthier, safer and happier for everyone.



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## ENGAGE THE WORKFORCE

Engaging individual employees leads to a more committed workforce.

## BUILD RELATIONSHIPS

Build relationships with the workforce and build trust. Encourage listening and doing what you say you will do.



## IDENTIFY HAZARDS

Identify hazards and risks. Leaders who do this will have employees who are more willing to participate in safety.



## ENCOURAGE NEAR MISS REPORTING

Work to prevent incidents by positively reinforcing the importance of reporting hazards and near-misses.



## REDUCE BLAME

Blame is the opponent of engagement. Work to understand and eliminate the behavioural root causes of incidents.



## USE POSITIVE REINFORCEMENT

Frequently acknowledge what employees do well. It will not only strengthen safe behaviours, it will also encourage engagement.



# QUESTIONS



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Is there something you  
would like to know?

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THANK YOU FOR YOUR PARTICIPATION!



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HEALTH AND SAFETY

ISO 45001 CERTIFIED