

SAFETY IN DESIGN CHECKLIST

Completed By:	Date:
----------------------	--------------

Responsibilities	Yes	No	N/A	Actions Required / Comments
Have safety in design processes been established and are they being implemented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do safety in design processes meet the desired requirements, specifications and performance standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



SAMPLE

ORDER NOW AND GET FULL ACCESS

Responsibilities	Yes	No	N/A	Actions Required / Comments
Has consultation been undertaken with all stakeholders involved in the design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has consultation been included in the management system strategy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Working Environment	Yes	No	N/A	Actions Required / Comments
Has consultation for thermal comfort and general air quality been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have floor surfaces been checked to prevent slip, trip and fall?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the temperature of the working environment been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have lighting and ventilation been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have acoustic properties and noise control (e.g. noise reduction, insulation and absorption) been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have thermal factors such as wetting and drying for occupants been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fire Protection and Emergencies	Yes	No	N/A	Actions Required / Comments
Have fire risks been assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have fire detection and extinguishing equipment been included in assessment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have emergency routes and exits been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

accommodation areas and drinking water adequate?				
Earthworks	Yes	No	N/A	Actions Required / Comments
Have excavations (e.g. risks from collapse or engulfment) been assessed for structural integrity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the location of underground services been assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



SAMPLE

ORDER NOW AND GET FULL ACCESS

Have methods of material handling been assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has a schedule for material handling been assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have loading, unloading and storage facilities been assessed for safety and stability?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the stability of ground and support to adjacent structures been assessed, including the use of structures or walls, been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the stability and integrity of construction, walls and fillings been considered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flammable Chemicals	Yes	No	N/A	Actions Required / Comments
Has exposure to flammable chemicals and materials, including handling, and the associated methods, been assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has exposure to volatile organic compounds and off-gassing through the use of composite wood products or panels been assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has exposure to an irritant vapourable dust and fumes been assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has storage and use of flammable chemicals, including cleaning products, been assessed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Full Protection & Protection	Yes	No	N/A	Actions Required / Comments

