

MACHINERY SAFETY CHECKLIST

Please Note: The AS 4024.1 Series - Safety of Machinery describes the different types of safeguards needed, depending on the type of machinery and provides in-depth instructions on methods of guarding.

Workplace:		Inspected By:		Date:	
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Procedures	Yes	No	N/A	Actions Required / Comments
Are pre-start checks conducted to ensure all the safety features are in good working order?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Where present, is (or motion) sensing system is used, is a safe system of work documented?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



SAMPLE

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Are emergency stop and control of energy procedures provided for maintenance work?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Where lifting, holding and pushing is involved with the risk of injury, is appropriate control or safety equipment provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Where hand placed guards are provided, are they adequate with work procedures for opening, maintenance, adjustment and repair?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
In circumstances where it is not possible to guard machinery and controls, are measures to restrict access with dangerous moving parts, or a safe system of work in place to reduce the risk of injury to workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Guard	Yes	No	N/A	Actions Required / Comments
Where hand placed guards are provided, are they of adequate construction and secured with positive locking mechanism to be opened?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Where interlocking guards are provided, are they prevent the operation of the machinery when open, and are the guards protected?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

from opening while the machinery is in operation?				
Where a presence sensing system is used, does it operate as intended and stop the machinery when the light beams or sensors are interrupted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do guards protect against access to rear and sides of machine?	<input type="checkbox"/>	<input type="checkbox"/>		
Is the machine the highest in the area?	<input type="checkbox"/>	<input type="checkbox"/>		



SAMPLE

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Observation	Yes	No	N/A	Action Required	Comments
The manufacturer's instruction manual is available and understood by operators and maintenance personnel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
The machine controls are protected by physical interlocks during its operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
The machine controls are protected by physical interlocks and other safety features of the operator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
The manufacturer's design, build, and testing requirements are met	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Inspection Summary / Additional Comments
