QUALITY MANAGEMENT PROCEDURE FOR IDENTIFICATION AND TRACEABILITY

Insert Your Company Logo

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1. APPROVAL

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This procedure is reviewed to ensure its continuing relevance to it describes. A record of contextual additions or omission

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Document Title:		Identification and Traceability			Rev:	1.0
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2. PURPOSE

The purpose of this procedure is to define the methods used to identify and (where applicable) provide for the traceability for Insert Your Company products and services.

3. SCOPE

This procedure applies to all departments which use, e.g. han a range of store, inspect or manufacture products, raw materials and tooling at Insurance workplaces.

This procedure applies to not only typical products by the option of the delivable services.

Non-critical materials or supplies, which are not income a partial which serve only to support facilities or operation of a public to the control of the con

4. TERMS AND DEFINITIONS

Term	Definition
Product and Services	The cuts that the cus irequent for a process of the cus services and the cus services are the customent or actions to meet the customent or action
Raw Materials	which a product is made.
Quality Control	of products or services, and the use of es and activities to satisfy given requirements.

5. ROLES ONSIBILITIES

or or

ds for identifying products or services.

nethods for providing traceability, including any unique s applicable.

Supervisc (esponsible for:

Implementing the processes for identification and traceability.

Workers (in particular production and engineering personnel) are responsible for:

• Adhering to this documented procedure.

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