

HEALTH, SAFETY, ENVIRONMENTAL AND QUALITY MANAGEMENT PROCEDURE FOR MANAGEMENT REVIEWS

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1. APPROVAL

Document Control								
Document:		HSEQ-MP-2 – Management Reviews						
Version:		1.0						
Released:		Insert Date						
Review Date:		+ 1 year						
Prepared By:		Insert Person Position: Insert F ior				,or		
Reviewed By:		Insert Person		Position:	Insert F			
Approved By:		Insert Person Position:			'nsert Po			
This procedure is reviewed to ensure its continuing relevance to ster ndr that it describes. A record of contextual additions or omission								
Amendment Record								
Version	Date		Context		Section	Amendments		
1.0 Ins	<mark>ert Date</mark>	To outline and review proces	d define ma sse	en	CETE	Original		
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The latest revision this procedure is on Insert Your Company intranet site. It is the responsibility of the individual to ensure that any hardcopy is the current revision.								
A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy'.								
Document Tit	le:	Management Reviews			Rev:	1.0		
Uncontrolled	Сору:	✓	Controlled C	ору: 🧹	Date:	Insert Date		

2. PURPOSE

The purpose of this procedure is to define the Insert Your Company process for undertaking management reviews to assess the effectiveness of the HSEQ management system and its compliance to:

- AS/NZS ISO 9001, Quality Management Systems Requirements.
- AS/NZS ISO 14001, Environmental Management Systems Requirements with Guidance for Use.
- AS/NZS ISO 45001, Occupational Health and Safety Manager Systems -Requirements with Guidance for Use.

3. SCOPE

hods ind This procedure applies to the methods of reviewing ensure that it is up to date, controlled and effective ne r ements the HSEQ management system's continuin, and effectiveness in satisfying the requirements

- AS/NZS ISO 9001, Quality Managemen
- AS/NZS ISO 14001, Environmental Man Guidance for Use.
- AS/NZS ISO 45001, Occupational anagement Systems -Requirements with Guid n for Usu
- -RNON AND CET Insert Your Company 'strategic objectives and direction' managemen <mark>e a year</mark> at a minimum.

TERMS AND DENN 4.

ierm	Jefin
Continual Improve	Rector, activity to enhance performance.
	ction to eliminate and control the cause of an identified n-conformance to the HSEQ management system.
N. Rep.	A report that documents the details of a non-conformance identified in an audit or other process review.
Objectiv	The result to be achieved. Objectives must be SMART – Specific, Measurable, Achievable, Realistic and Timely.
Record	Document(s) stating results achieved or providing evidence of activities performed.

5. **ROLES AND RESPONSIBILITIES**

Managers are responsible for:

quirements with