

**HEALTH, SAFETY, ENVIRONMENTAL  
AND QUALITY MANAGEMENT  
PROCEDURE FOR THE  
CONTEXT OF THE ORGANIZATION**

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## 1. APPROVAL

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This procedure is reviewed to ensure its continuing relevance to the business processes that it describes. A record of contextual additions or omissions is given below.					
Amendment Record					
Version	Date	Context	Summary of Amendments		
1.0	Insert Date	To guide and establish the organizational context.	Original		
The latest revision of this procedure is on Insert Your Company intranet site. It is the responsibility of the individual to ensure that any hardcopy is the current revision. A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as 'Controlled Copy'.					
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## 2. PURPOSE

The purpose of this procedure is to define the strategies and guidelines on how to establish the context of the organization and subsequent strategic objectives and direction of **Insert Your Company** through the:

- Identification of interested parties.
- Analysis of internal and external issues of concern.
- Identification of needs and expectations of interested parties.
- Relevant risks and opportunities.

## 3. SCOPE

This procedure applies to the processes of defining **Insert Your Company** position in the marketplace and understanding how relevant issues arising from political, economic, social and technological issues influence strategic direction based on **Insert Your Company** organizational context.

## 4. TERMS AND DEFINITIONS

Term	Definition
<b>Inputs</b>	Resources such as materials, energy, information or finance that are used in a system to seek a desired output.
<b>Interested Parties</b>	Those who order, receive our products and services, or who may be affected by them, or those parties who may have a significant interest in (or to) <b>Insert Your Company</b> .
<b>Objective</b>	Things to be achieved. Objectives must be SMART – Specific, Measurable, Achievable, Realistic and Timely.
<b>Risk</b>	The likelihood of a negative effect.
<b>Risk Assessment</b>	Is the overall process of risk identification, risk analysis and risk evaluation.
<b>Process</b>	A set of interrelated or interacting activities which use inputs to deliver outputs.

## 5. ROLES AND RESPONSIBILITIES

**Managers** are responsible for:

- Understanding the needs of internal and external stakeholders, to ensure that **Insert Your Company** HSEQ management system is effective.