

SAFETY INSPECTION CHECKLIST FOR INFECTIOUS DISEASE RISKS

Workplace:		Inspected By:		Date:	
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Checklist		Compliance			Actions Required / Comments	Actions Required By (Responsible Person)	Date Required
1.	Are authoritative sources (e.g. Government Agencies, Dept of Health, news media outlets) being monitored for any new information on infectious diseases?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
2.	Are all staff aware of the current status of the disease?						
3.	Are all staff aware of the current status of the disease?						
4.	Are all staff aware of the current status of the disease?						
5.	Are all staff aware of the current status of the disease?						
6.	Are all staff aware of the current status of the disease?						
7.	Are all staff aware of the current status of the disease?						
8.	Are all staff aware of the current status of the disease?						
9.	Are all staff aware of the current status of the disease?						
10.	Are all staff aware of the current status of the disease?						



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8.	Are safe hygiene rules being implemented and followed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
9.	Are personnel undertaking meetings by phone or online instead of a person wherever possible?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			



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18.	Is the necessary PPE available and is the condition of the PPE suitable for use?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
19.	Are personnel wearing the recommended PPE (e.g. face mask, eye and face protection, protective clothing, etc) as required?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			
20.	workplace after an outbreak or quarantine period?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A			



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Inspection Summary / Additional Comments