

**SAFETY MANAGEMENT PROCEDURE
FOR REFUELLING**

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1. APPROVAL

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2. PURPOSE

The purpose of this procedure is to protect persons from health and safety risks associated with the refuelling of vehicles, plant and equipment and to enable appropriate preparation in the event of an emergency while undertaking refuelling processes.

3. SCOPE

This procedure applies to the refuelling process with vehicles, plant and equipment at a **Insert Your Company** workplace.

4. TERMS AND DEFINITIONS

Term	Definition
Fuel Dispensing Unit	Is an assembly of components intended for the delivery of fuel from a supply through a hose to a receiving vessel. This includes equipment for dispensing petrol, liquefied petroleum gas and compressed natural gas.
Fuel Gas	Is: <ul style="list-style-type: none"> • Liquefied petrol • Processed natural gas • Any other substance prescribed under a regulation that is similar to liquefied petroleum gas or processed natural gas.
Hazardous Areas	Are areas where hazardous vapours, gases or dusts could be ignited.
Intrinsic Safety	Is any device that, by design, does not emit electrical energy capable of causing an electrical spark.
Flammable Gas	Is a substance that: <ul style="list-style-type: none"> • Is in a gaseous state at standard temperature and pressure; • Is more than half propane, propylene (also called propene) or butane, in any combination; and • Has been processed to be suitable for use for any other purpose.
Petroleum	Is: <ul style="list-style-type: none"> • A substance consisting of hydrocarbons that occur naturally in the earth's crust; • A substance necessarily extracted or produced as a by-product of extracting or producing a hydrocarbon mentioned in paragraph (a); or