

SAFETY PROCEDURE

SAFETY MANAGEMENT PROCEDURE FOR WELDING, CUTTING AND HEATING

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1. APPROVAL

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This procedure is reviewed to ensure its continuing relevance to the systems it describes that it describes. A record of contextual additions or omissions is given below.					
Amendment Record					
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The latest revision of this procedure is on Insert Your Company intranet site. It is the responsibility of the individual to ensure that any hardcopy is the current revision. A printed version of this procedure is uncontrolled, except when provided with a document title and revision number in the field below and marked as ‘Controlled Copy’.					
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2. PURPOSE

The purpose of this procedure is to provide safety standards for welding and allied processes, to reduce the possibility of shock and minimize associated hazards.

This procedure establishes the requirements for protecting workers against the hazards associated with welding, cutting and hot work activities that may occur.

3. SCOPE

This procedure applies to all welding and cutting activities undertaken by, **Insert Your Company** personnel and contractors engaged by **Insert Your Company**.

The objective of this procedure is to prescribe responsibilities and measures for the safety of a person in carrying out welding, cutting and hot work activities.

4. TERMS AND DEFINITIONS

Term	Definition
Allied Process	Is any electric arc process that is used for joining, such as air carbon arc cutting, air carbon arc gouging, metal arc cutting, arc spraying and plasma cutting.
Competent	Is a combination of attributes, including skills, training and experience, relevant to a work task or function that enables a person to perform that work task safely or discharge that function in accordance with company expectations.
Contaminant	Any substance, including dust, mist, vapour, biological matter, gas or other substance in liquid or solid form, the presence of which may be harmful to health and safety.
Electrode conductor	Is the fixed wiring between a machine electrode or work terminal and the corresponding output terminal.
Electrode lead	Is a lead between an electrode holder or torch and an electrode output terminal of an electrode conductor, distribution box, choke or power source.
Purging	Means the method used to displace any contaminant from a space.
Welder	Means a person who performs welding or cutting operations.

5. ROLES AND RESPONSIBILITIES

Managers are responsible for:

- Ensuring appropriate inspection and maintenance of welding equipment.