

Insert your company logo or company name here

SAFE WORK METHOD STATEMENT FOR MOVEMENT OF POWERED MOBILE PLANT

SAFE WORK METHOD STATEMENT INCORPORATES RISK ASSESSMENT

Client/Principal Contractor	Insert client and/or PC name	Project Address:	Insert the project's address
Company Address:	Insert your company address	Phone Number:	Insert your business number
SWMS Prepared By:	Insert person	In Consultation With:	Refer to Consultation and Sign-Off Record
SWMS Approved By:	Insert person	Distribution To:	Persons involved in the work scope
SWMS Date:	Insert date	Review Date:	At least 2 months after issued
Person(s) responsible for implementing, monitoring and compliance to the SWMS:	Insert person(s)	Responsible Person Phone Number:	Insert person(s) phone number
Work Scope Description:	Undertaking work that involves the movement of powered mobile plant. This task is classified as a 'High Risk Construction' under Section 32 of the Work Health and Safety Regulation.		
List the qualifications and training requirements for this activity:	Production of this safe work method statement. A high-risk task is required for all 'High Risk Work' by the Regulating Authority. All operators of powered mobile plant must be competent. The operator of the powered mobile plant being used.		
Details of inspections and maintenance checks required for this activity:	• Before and periodic checks must be carried out on any powered mobile plant. • Powered mobile plant must be maintained in accordance with the manufacturer's instructions. • All relevant certificates and registrations, etc., must be complied with (e.g. Crane Safe).		
Are there any other safety considerations that may affect the work?	Persons must comply with all additional safe work procedures, plans, rules and instructions given by an authorised person in control of the workplace.		
Legislative References:	<ul style="list-style-type: none">• Work Health and Safety Act• Work Health and Safety Regulation• Managing Risks of Plant in the Workplace Code of Practice• How to Manage Work Health and Safety Risks Code of Practice• Electrical Safety Code of Practice - Working Near Overhead and Underground Electric Lines• Plumbing and Wastewater Code		

JOB STEP		POTENTIAL HAZARDS Identify the hazards relating to health and safety with each step	RISKS Identify the risks to health and safety related to each step	LIKELIHOOD	CONSEQUENCE	INITIAL RISK SCORE	CONTROL MEASURES, CHECKS AND MONITORING Decide on what actions are necessary to eliminate, or minimise risk to a reasonably practical level	LIKELIHOOD	CONSEQUENCE	REVISED RISK SCORE	PERSON(S) RESPONSIBLE
1.	Planning and preparatory work	<ul style="list-style-type: none"> Uncoordinated work plan. Unprepared personnel. Unqualified personnel. 	<ul style="list-style-type: none"> Risk of not understanding and following correct procedures. Risk of plant and equipment being used incorrectly. Risk of hanging, crushing, or crushing and crushing personnel, or untrained personnel undertaking tasks. 	3	2	6	<ul style="list-style-type: none"> Ensure consultation with the Principal Contractor and/or Client has been undertaken to identify risks and hazards associated with the work. Personnel must be assessed and competent on the movement of powered mobile plant, and provide necessary control measures. Personnel operating powered mobile plant must have zero alcohol, or be under the influence of drugs, or under the influence of medication which may affect their ability to operate safely. Lifting gear (i.e. chains, slings, wire ropes, shackles, hooks, etc.) must have a current certificate or proof of test. Verify that the working load limit (WLL) or 'rated capacity' are clearly displayed on mobile plant and associated equipment. Ensure that training and instruction is provided to personnel whose job involves the operation of, or working near, powered mobile plant. All operators must be certified, registered and/or licensed to operate 	1	2	2 Low	Manager Operator Supervisor Workers